

# ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

## BOARD OF COUNTY COMMISSIONERS

District 1 – Cyndi Stevenson  
District 2 – Ron Sanchez  
District 3 – William (Bill) A. McClure, Vice-Chair  
District 4 – Jay Morris, Chair  
District 5 – Rachael L. Bennett



## REGULAR MEETING AGENDA

County Auditorium  
500 San Sebastian View

Michael D. Wanchick, County Administrator  
Patrick F. McCormack, County Attorney

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**TUESDAY, AUGUST 6, 2013 – 9:00 A.M.**

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❖*Please be sure all cellular devices are silenced for the duration of the County Commission Meeting*❖

## REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ *Recognition of the St. Johns County GIS Division on their recent GIS Award for the Best Web-based Application at the 2013 Esri Southeast User Conference*
- ❖ *Recognition of the St. Johns County Utility Department's recent American Water Works Association Award for the Florida's Region II Annual Best Drinking Water*
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Public Comment
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

### **Presenter – Melissa Glasgow, Director of Economic Development**

1. Informational Presentation on the JAXUSA Regional Partnership for Economic Development by Jerry Mallot, President of the JAXUSA Partnership.

### **Presenter – John Regan, City Manager, City of St. Augustine**

2. Consider an Interlocal Agreement between St. Johns County and the City of St. Augustine for advisory services in planning and producing the Mumford and Sons' Gentleman of the Road St. Augustine Stopover event.

### **Presenter – Glenn Hastings, Executive Director Tourist Development Council**

3. Consider a request for funding in the amount of \$129,485 to the City of St. Augustine, from the Tourist Development Council Arts, Culture & Heritage Category, to secure shuttle service which will provide transportation during the Mumford and Sons' event.

**Presenter – Damon Douglas, Special Projects Coordinator, Land Management**

- 4. *Public Hearing – Ordinance creating a Treasure Beach Canal MSBU and levying assessments.*** St. Johns County Ordinance 91-47 created the Treasure Beach Canals Municipal Service Benefit Unit (MSBU) to dredge the canals. The assessments have expired and the canals are again filling in. Representatives of the property owners have presented County staff with an engineer's plan and estimate, and petitions from a majority of property owners asking for an MSBU to finance a dredging project that would be repaid, with interest, with non-ad valorem assessments. Resolution 2013-46 provided notice, required by Florida Statute 197.3632, of intent to use the Uniform Method of Collection to have the Tax Collector collect non-ad valorem MSBU assessments for the Treasure Beach Canals. County staff presented information regarding the canal dredging and MSBU financing to the community at two public meetings and County originated petitions mailed to the property owners indicate majority support for new assessments. Notice has been published and mailed to each property owner informing them of the public hearing. If enacted, the Purchasing Department will coordinate with Construction Services to select an engineering firm to provide design and bid documents and then select a contractor by standard purchasing procedures.
  
- 5. *Consider a Resolution approving the terms and conditions of an Agreement with the St. Johns County Tax Collector for the collection of the non-ad valorem assessments and the reimbursement of related administrative costs for the Treasure Beach Canals MSBU.*** If the Board of County Commissioners enacts the Treasure Beach Canals MSBU Ordinance to create the MSBU and levy assessments, this agreement with the Tax Collector will be necessary for the non-ad valorem assessments to be collected by the Tax Collector on the property tax bills in accordance with Florida Statute 197.3632. The Statute requires a written agreement with the Tax Collector for the reimbursement of the administrative costs of collecting the assessments. Said reimbursement is defined in the Statute and the agreement as 2% of payments received by the Tax Collector. This 2% fee was factored into the assessment calculations.

**Presenter – Georgia Katz, Senior Planner, Growth Management**

- 6. *Public Hearing – COMPAMD 2013-01 Sunshine 16 Parcel 4 – Transmittal Hearing.*** This is a proposed Comprehensive Plan Amendment request to amend the Future Land Use Map from Residential B to Residential C for approximately 17.57 acres located on SR 16 about a quarter mile east of the major intersection of Pacetti Road and International Golf Parkway with a proposed Text amendment that limits the total number of units to 52. This is a transmittal hearing, if transmitted, state and regional agencies have 30 days to comment and the County will schedule an adoption hearing. The Planning and Zoning Agency recommended transmittal of the COMPAMD 2013-01 by a unanimous vote of 5-0 at their June 27, 2013 meeting.

**Presenter – Michael Blackford, Planning and Zoning Manager**

- 7. *Public Hearing – PUD 2013-01 500 State Road 16.*** This is a request to rezone 1.45 acres of property on the north side of State Road 16, and west of Collins Avenue from Commercial General (CG) and Residential Single Family (RS-3) to Planned Unit Development (PUD) in order develop up to 8,320 square feet of General Business and Commercial Uses. Based on the information available to staff, the Planning & Zoning Section finds the request for a rezoning substantially meets the requirements of the Comprehensive Plan and the Land Development Code. This finding is based upon the following information: the application materials as submitted by the applicant, consistency with the Land Use Designation of Residential-C, consistency with the Land Development Code (upon approval of the waivers), and other relevant information. This finding may be subject to other competent substantial evidence received, including that material received at the quasi-judicial public hearing. The PZA recommended approval, including the waivers, of the request at the June 27, 2013 meeting by a vote of 5 to 0.

**Presenter – Michael Campbell, GIS Manager, Land Management services**

8. Overview Presentation of the St. Johns County GIS (Geographical Information System) I-Map Application.

- ❖ **Commissioners' Reports**
- ❖ **County Administrator's Report**
- ❖ **County Attorney's Report**
- ❖ **Clerk of Court's Report**

*End of Regular Agenda*

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## CONSENT AGENDA

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TUESDAY, AUGUST 6, 2013

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## CONSENT AGENDA

1. **Approval of the Cash Requirement Report.** *For information, contact Allen MacDonald, County Finance Director at 819-3669, and a copy of this report is available in the County Commission office.*
2. **Minutes:**
  - June 18, 2013 Regular Meeting
  - June 25, 2013 Special Meeting
  - July 16, 2013 Regular Meeting
  - July 23, 2013 Special Meeting/Workshop
3. Motion to adopt a Resolution approving the **2013 St. Johns County Title VI Plan of the Civil Rights Act for the Federal Transportation Administration (FTA) Grant.** The Title VI plan addresses the operational plan of how St. Johns County will ensure that no person is excluded from the benefits of the transit services due to race, color and national origin. Federal Law requires that this plan is updated every three years. *For information, contact Gary L. Mackey, Transit Grant Specialist, at 209-0630.*
4. Motion to adopt a Resolution approving the County Administrator or his designee, to submit and execute a **Federal Transit Administration (FTA) Section 5307 Grant to receive \$250,000 in State Transportation Program (STP) funding** and to recognize these funds in the FY 2013 transit budget. The funding allotment is designated for the purchase of public transportation vehicles for St. Johns County's transportation provider (St. Johns County Council on Aging). Matching funds are not required by St. Johns County. *For information, contact Gary L. Mackey, Transit Grant Specialist, at 209-0630.*
5. Motion to **schedule the Twin Creeks DRI Substantial Deviation Application (DRI 2012-01) for Public Hearing at the County Commission Meeting to be held on October 15, 2013.** *For information, contact Teresa Bishop, AICP, Long Range Planning Manager, at 209-0581.*
6. Motion to adopt a Resolution approving the terms, provisions, conditions, and requirements of an **Interlocal Agreement between St. Johns County, Florida, and the City of St. Augustine, Florida for the provision of sewer services** and authorizing the County Administrator to execute the agreement on behalf of St. Johns County. *For information, contact Frank Kenton, Utility Administrative Manager, at 209-2705.*

7. Motion to approve the **transfer of \$120,406 from the 2006 Sales Tax Bond Capital Improvement Fund to the 2006 Sales Tax Debt Service Fund** to provide savings in half-cent sales tax for interest previously paid. After completion of the capital projects there is a remaining balance in our 2006 sales tax bonds. OMB recommends the transfer of the bond balance of \$120,406 from the 06 Sales Tax Capital Improvement Fund to the 06 Sales Tax Debt Service Fund to offset interest paid. *For information, contact Dawn Cardenas, Office of Management & Budget, at 209-0567.*
8. Motion to adopt a Resolution to **recognize unanticipated revenue for General Fund Library Donations (0001-36608) in the amount of \$18,970** and appropriating to Library Services Donation Expenditure (0078-55208) for FY 2013. *For information, contact Debra Rhodes Gibson, Library Services Director, at 827-6925.*
9. Motion to **declare four of St Johns County Fire Department's walkie talkies as surplus** and authorize the County Administrator, or his designee, to donate same to St. Augustine Beach (SAB) Civic Association. *For information, contact Doug Timms, OMB Director, at 209-0566.*
10. Motion to approve the **transfer of \$50,000 from TDC Contingency Reserves to Improvements other than Buildings within the TDC Category III – Recreation to cover the cost of constructing an artificial reef.** This artificial reef is part of a partnership between St. Johns County, City of Jacksonville, the St. Augustine Port, Waterway and Beach District and Flagler County to promote Florida First Coast as a fishing destination. *For information, contact Wil Smith, Recreation & Parks Director, at 209-0324.*
11. Proofs:
  - a. Proof: Notice of Meeting, Workshop Retreat Meeting on June 25, 2013, as published in the St. Augustine Record on 6/18/2013
  - b. Proof: Notice of Canceled Meeting, Cancel Meeting on July 2, 2013, as published in the St. Augustine Record on 6/18/2013
  - c. Proof: Notice of Rescheduled Meeting, Intergovernmental Meeting rescheduled to July 10, 2013, as published in the St. Augustine Record on 6/19/2013
  - d. Proof: Notice of Meeting, Exchange of County Property on June 18, 2013, as published in the St. Augustine Record on 5/28/2013 & 6/4/2013
  - e. Proof: Notice of Hearing, Land Inventory List Hearing on June 18, 2013, as published in the St. Augustine Record on 6/4/2013
  - f. Proof: Notice of Meeting, VAB Organizational Meeting on June 26, 2013, as published in the St. Augustine Record on 6/17/2013
  - g. Proof: RFQ# 13-59 Minor Utility Services, as published in the St. Augustine Record on 6/12/2013 and 06/19/2013
  - h. Proof: RFP# 13-62 SCADA Services, as published in the St. Augustine Record on 6/13/2013 & 6/20/2013
  - i. Proof: Notice to Bidders, Bid # 13-60 Finish Mowing Services, as published in the St. Augustine Record on 6/24/2013 & 7/1/2013
  - j. Proof: Notice to Bidders, Bid # 13-64 SR16 WWTP Digester Rehab, as published in the St. Augustine Record on 6/27/2013 & 7/4/2013
  - k. Proof: Notice to Bidders, Bid # 13-66, Janitor Services Libraries, as published in the St. Augustine Record on 7/1/2013 & 7/8/2013
  - l. Proof: Notice to Bidders, Bid # 13-57 Two trucks w/ Crane, as published in the St. Augustine Record on 5/20/2013 & 5/27/2013
  - m. Proof: Notice to Bidders, Bid # 13-58 One truck w/ Crane, as published in the St. Augustine Record on 5/22/2013 & 5/29/2013
  - n. Proof: Display Ad, Administrator's Budget Hearings, as published in the St. Augustine Record on 5/30/2013
  - o. Proof: Display Ad, LDC Article II-IX, as published in the St. Augustine Record on 5/28/2013
  - p. Proof: Certificate of Liability Insurance, PFM, Inc