

ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 – Cyndi Stevenson

District 2 – Ron Sanchez

District 3 – William (Bill) A. McClure, Vice-Chair

District 4 – Jay Morris, Chair

District 5 – Rachael L. Bennett



REGULAR MEETING AGENDA

County Auditorium

500 San Sebastian View

Michael D. Wanchick, County Administrator

Patrick F. McCormack, County Attorney

TUESDAY, AUGUST 20, 2013 – 9:00 A.M.

❖*Please be sure all cellular devices are silenced for the duration of the County Commission Meeting*❖

REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ *Proclamation declaring the week of August 19th through August 25th, 2013 as St. Johns County Fire Fighter Appreciation Week for their participation in the MDA “Fill the Boot” Campaign*
- ❖ *Acceptance of Proclamation*
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Public Comment
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

Presenter – Donna Lueders, Executive Director, St. Johns County Education Foundation

1. Informational Presentation on the St. Johns County Education Foundation.

Presenter - Commissioner Jay Morris, District 4

2. Consider a Ponte Vedra Boulevard Sidewalk Project Request.

Presenter – John P. Burnham, P.E., Chief Engineer, Development Review Division

- 3. *Public Hearing – VACROA 2013-002 Vacation of a portion of an easement on Lot 12, The Lakes Subdivision.*** The applicant requests vacation of a portion of a drainage easement on Lot 12 of The Lakes subdivision. Although the request involves an easement, it follows the same administrative procedures as a road vacation application. This request is linked to a rezoning application on the Cruiser's Collision heard at the BCC on March 19, 2013. The applicant has met the other requirements as prescribed by F.S. 336.09 and the Development Review Manual, including the legal description, adjacent property owner information, and title opinion. They have also provided a statement from a licensed professional engineer or traffic planner that traffic patterns will not be negatively impacted, and no party will be unreasonably affected by the requested vacation. Staff has no objections to the request.

- 4. *Public Hearing – VACROA 2013-003 Vacation of a portion of unopened right-of-way in the Alcazar Gardens subdivision.*** The applicant requests vacation of a portion of unopened right-of-way within the Alcazar Gardens subdivision. The applicant has met the other requirements as prescribed by F.S. 336.09 and the Development Review Manual, including the legal description, adjacent property owner information, and title opinion. They have also provided a statement from a licensed professional engineer or traffic planner that traffic patterns will not be negatively impacted, and no party will be unreasonably affected by the requested vacation. Staff has no objections to the request.

- 5. *Public Hearing – VACROA 2013-004 Vacation of a portion of Oak Street in the North Beach subdivision.*** The applicant requests vacation of a portion of Oak Street in the North Beach subdivision. The applicant has met the other requirements as prescribed by F.S. 336.09 and the Development Review Manual, including the legal description and adjacent property owner information. Traffic patterns will not be negatively impacted, and no party will be unreasonably affected by the requested vacation. Staff has no objections to the request.

Presenter – Ben Coney, Housing and Community Development Manager

- 6.** Consider an U. S. Department of Housing and Urban Development (HUD) notification that St. Johns County has qualified for Potential Urban County Status for a Community Development Block Grant (CDBG) Program Fiscal Year 2014.

Presenter – Melissa Lundquist, Assistant to the Board of County Commissioners

- 7.** Consider an appointment to the Library Advisory Board.

- 8.** Consider two appointments to the North Florida TPO (Transportation Planning Organization) Citizen Advisory Committee.

Presenters – Patrick McCormack, County Attorney and Wil Smith, Recreation & Parks Director

- 9. Public Hearing – Ordinance amending the St. Johns County Beach Code pertaining to nighttime driving and parking.** For the purposes of clarifying the Beach Code Section 5.05 pertaining to Nighttime Drive and Parking, the following ordinance is proposed: An Ordinance of St. Johns County, Florida, a political subdivision of the State of Florida, amending the St. Johns County Beach Code, Section 5.05, nighttime driving/parking (as provided by Ordinance 2007-14, as amended); repealing paragraph 3 of Ordinance 2007-50; providing severability; and providing for an effective date. Section 5.05 states the Nighttime Driving/Parking. No person shall drive or park any vehicle on the Atlantic Ocean Beach between the hours of 8:00 p.m. and 8:00 a.m. during turtle nesting season from May 1, of each year, through October 31, of each year, and no person shall enter onto an Atlantic Ocean Beach after 7:30 p.m. during this period for the purpose of parking or driving. Signage shall be placed at all Beach vehicular access points advising Motor Vehicle Operators of the Turtle Nesting Season driving regulations. Any person found driving or parked on an Atlantic Ocean Beach after 8:00 p.m. and before 8:00 a.m. or entering onto an Atlantic Ocean Beach between 7:30 p.m. and 8:00 p.m. for the purpose of parking or driving, during the Turtle Nesting Season, shall be in violation of this Beach Code. Said prohibition shall not be in force on such beach from the north side of the Vilano Road beach access ramp, south to the St. Augustine Inlet from 8:00 a.m. on July 4, of each year, until 1:00 a.m. on July 5, of each year.

Presenter – Patrick McCormack, County Attorney

- 10.** Consider proposed Resolution containing revisions to the Board of County Commissioners Rules & Policies.

EVENING SESSION - 5:01 p.m.

Presenter – Lindsay Haga, AICP, Development Review Director

- 11. Public Hearing – Land Development Code Amendments for Articles II, III, IV, V, VI, VII, VIII and IX.** This is the final public hearing in a three part series to consider changes to eight articles of the Land Development Code. This amendment series implements recent comprehensive plan amendment changes and addresses exemptions, exceptions, and permit consistency for the Overlay Districts. The first hearing was held June 4th with the Board after workshops with the Architectural and Design Review Committees. At that hearing, the Board requested revisiting three amendment topics: Banners, Administrative Approval of Exterior Finishes (color palettes) and the Mid/South Anastasia Board merger. Follow up workshops were held with the Design Review Committees in preparation for the July 18th Planning and Zoning Agency (PZA) hearing. The attached ordinance reflects the Planning and Zoning Agency recommendation for approval, incorporating changes to address banners and color palettes, and replacing the merger with alternate membership for each board.

- ❖ **Commissioners' Reports**
- ❖ **County Administrator's Report**
- ❖ **County Attorney's Report**
- ❖ **Clerk of Court's Report**

End of Regular Agenda

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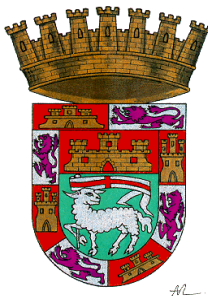
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CONSENT AGENDA

County Auditorium
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TUESDAY, AUGUST 20, 2013

CONSENT AGENDA

1. **Approval of the Cash Requirement Report.** *For information, contact Allen MacDonald, County Finance Director at 819-3669, and a copy of this report is available in the County Commission office.*
2. **Minutes:**
 - None
3. Motion to adopt a Resolution approving the terms and authorizing the County Administrator, or designee, to execute the **First Amendment to Lease Agreement with AT&T Mobility LLC** for modification of equipment planned at the Flagler Estates Tower. No funding is required. *For information, contact Mary Ann Blount, Land Management Systems Director, at 209-0762.*
4. Motion to adopt a Resolution accepting a **Deed of Dedication Right-of-Way from Mission Trace Homeowners' Association, Inc.** to St. Johns County conveying additional right-of-way along Kenton Morrison Road. No funding is required. *For information, contact Mary Ann Blount, Land Management Systems Director, at 209-0762.*
5. Motion to adopt a Resolution accepting an **Easement for Utilities for water and sewer services to serve Solano Cay** subdivision in Ponte Vedra. *For information, contact Mary Ann Blount, Land Management Systems Director, at 209-0762.*
6. Motion to adopt a Resolution approving the **Final Plat for Greenleaf Village at Nocatee Phase 5.** *For information, contact Kathy Nielsen, Application Review Coordinator, at 209-0698.*
7. Motion to adopt a Resolution approving the **Final Plat for Durbin Crossing North Phase 2E Unit 2.** *For information, contact Kathy Nielsen, Application Review Coordinator, at 209-0698.*
8. Motion to approve the **Proportionate Fair Share Agreement for Oxford Estates (PFS AGREE 2013-02)** and authorize the County Administrator to execute the Proportionate Fair Share Agreement, finding that the proposed Agreement is consistent with Section 11.09 of the Land Development Code. *For information, contact Phong Nguyen, Transportation Development Division Manager, at 209-0613.*
9. Motion to approve the **Oxford Estates School Concurrency Proportionate Share Mitigation Agreement (CONSCA 2013-02).** *For information, contact Phong Nguyen, Transportation Development Division Manager, at 209-0613.*

10. Motion to adopt a Resolution authorizing the County Administrator, or his designee, to enter into a **contract for one (1) year with four (4) available one year extensions, with Southland Specialties, Inc, for finish mowing services for Bid #13-60 Finish Mowing Services.** *For information, contact Doug Timms, Interim Purchasing Director, at 209-0566.*
11. Motion to adopt Resolution authorizing the County Administrator, or his designee, to negotiate with, and if negotiations are successful, to enter into **contract with the top ranked firm, Ring Power Corporation for RFP# 13-49, Countywide Generator Maintenance & Services.** If negotiations with the top ranked firm are not successful, the County Administrator, or his designee, may negotiate with the second ranked firm and enter into an agreement upon successful negotiations. *For information, contact Doug Timms, Interim Purchasing Director, at 209-0566.*
12. Motion to authorize the County Administrator, or his designee, to negotiate with and enter into an initial **one (1) year contract for RFQ #13-59 Minor Utility Services 2013 with up to four (4) annual renewal options with the top three (3) ranked firms: Gruhn May, Inc.; TB Landmark Construction, Inc. and Callaway Contracting Inc.** If an agreement cannot be reached with the No. 1 through 3 ranked firms, authorization is requested to terminate negotiations and begin negotiations with the next ranked firm and continue until agreement with 3 firms is reached. *For information, contact Doug Timms, Interim Purchasing Director, at 209-0566.*
13. Motion to adopt a Resolution authorizing the County Administrator, or his designee, to **purchase Two (2) Standard Cutaway Transit Vehicles from Creative Bus, Inc. in the amount of \$190,540 for the St. Johns County Council on Aging** from the FDOT Public Transit Office Transit Research Inspection Procurement Services Contract #TRIPS-11-CA-TP. The funding will be provided through the Federal Transit Administration Grant FL-95-X058. *For information, contact Doug Timms, Interim Purchasing Director, at 209-0566.*
14. Motion to **revise the St. Johns County Purchasing Procedure Manual** as included in the County's Administrative Code. *For information, contact Doug Timms, Interim Purchasing Director, at 209-0566.*
15. Motion to declare a list of **County vehicles and various equipment items (from County Departments that are of varying conditions) as surplus** and authorize the County Administrator, or his designee, to dispose of the same in accordance with County Purchasing Policy 308 and Florida Statute 274. *For information, contact Doug Timms, Interim Purchasing Director, at 209-0566.*
16. Motion to Adopt a Resolution **recognizing the St. Johns County School District's aid and support for students in the sudden transition (ASSIST) program for its exemplary work with students who are experiencing homelessness** and its tireless efforts to provide homeless students and their families with opportunities to succeed in pre and post-graduation environments. *For information, contact Jerry Cameron, Assistant County Administrator, at 209-6198.*
17. Motion to adopt a Resolution approving the terms, conditions, and requirements of the **Agreement between St. Johns County, Florida and with Family Support Services of North Florida for case management pre-service training** and authorizing the County Administrator, or designee, to execute the agreement on behalf of the County. The pre-service training for each counselor is \$2,200 per person and CBC is anticipating five people over the next year will require training. No funding is required. *For information, contact Raechel Meeks, Interim Finance Manager, at 209-6094.*
18. Motion to adopt a Resolution approving the terms, conditions, and requirements of the **Agency Participation Agreement between St. Johns County and the United Way of Northeast Florida 2-1-1 to provide access to and operation of the Northeast Florida Information Network (NEFIN) Homeless Management Information System (HMIS)** and authorizing the County Administrator, or designee, to execute an agreement in substantially the same form and format on behalf of the County. *For information, contact Ellen Walden, Interim Social Services Manager, at 209-6153.*

19. Motion to adopt a Resolution **recognizing unanticipated revenue in the amount of \$306,855 for the Cultural Events Division** and increasing the revenue budget for Cultural Events Division Facility Fee (1450-34760), Co-Promoter (1450-34769), Ticket Royalties (1450-34779), Parking Facilities (1450-34450), Tax Exempt Merchandise Commission (1450-34914), and Concession Sales (1450-34903) and appropriating \$306,855 to the Cultural Events Co-Promoter expenditure line (1451-53131). *For information, contact Andrea Matzke, Budget Analyst at 209-0572.*

20. Motion to adopt a Resolution to **approve the Library System's revised Interlibrary Loan Policy and Procedures.** *For information, contact Debra Rhodes Gibson, Library System Director at 827-6925.*

21. Motion to adopt a Resolution to **approve an amendment of the Memorandum of Understanding ("MOU") between the County and Jacksonville Area Legal Aid (JALA) and to approve use of NSP funds to complete development of the Fair Housing component of St. Johns County's Consolidated Plan.** The cost of the agreement is \$20,000 and the funds will be allocated from the NSP (Neighborhood Stabilization Program). *For information, contact Dana Froberg, Homeownership Programs Administrator at 827-6895.*

End of Consent Agenda