

# ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

## BOARD OF COUNTY COMMISSIONERS

District 1 – Cyndi Stevenson  
District 2 – Ron Sanchez  
District 3 – William (Bill) A. McClure, Vice-Chair  
District 4 – Jay Morris, Chair  
District 5 – Rachael L. Bennett



## REGULAR MEETING AGENDA

County Auditorium  
500 San Sebastian View

Michael D. Wanchick, County Administrator  
Patrick F. McCormack, County Attorney

**TUESDAY, OCTOBER 1, 2013 – 9:00 A.M.**

❖Please be sure all cellular devices are silenced for the duration of the County Commission Meeting❖

## REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ *Recognition of St. Johns County School District's Career Academies Summer Intern 2013 Participants*
- ❖ *Proclamation declaring October 2013 as Domestic Violence Awareness Month*
- ❖ *Proclamation declaring October 2013 as the 20th Anniversary of the PV Branch Library*
- ❖ *Proclamation declaring October 4, 2013 as Florida Manufacturing Day*
- ❖ *Proclamation declaring that October 7-11, 2013 be designated as Vicar's Landing Week recognizing their 25<sup>th</sup> Anniversary*
- ❖ *Acceptance of Proclamations*
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

### **Presenter – Chelsea Glenn, Planner**

### **District 5**

- 1. Public Hearing – VBTCNZV 2013-01 Puccini's Pizza.** This is a request for seven Non-Zoning Variances to portions of Land Development Code Part 3.10.00, Vilano Beach Town Center Overlay District, to allow the construction of a 5,000 square foot restaurant. The project is located at the southern corner of Poplar Avenue and Ava Way in the Vilano Beach Town Center. Staff finds the request for Vilano Beach Town Center Non-Zoning Variances to portions of Part 3.10.00 of the Land Development Code substantially meets the requirements of the Comprehensive Plan and the LDC, specifically Sec. 10.04.03.B and Sec. 7.00.02.B. This finding is the application materials, consistency with the Town Center Mixed Use Future Land Use designation, and consistency with the intent of the LDC, including Part 3.10.00. The North Coastal Design Review Board unanimously recommended the approval of all seven Non-Zoning Variances at its September 3, 2013 special meeting.

**Presenter – Neal Shinkre, Public Works Director**

2. Presentation of a Compressed Natural Gas Program as an alternative fuel source for a portion of St. Johns County's vehicle fleet.

- ❖ **Commissioners' Reports**
- ❖ **County Administrator's Report**
- ❖ **County Attorney's Report**
- ❖ **Clerk of Court's Report**

*End of Regular Agenda*

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## CONSENT AGENDA

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TUESDAY, OCTOBER 1, 2013

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## CONSENT AGENDA

1. **Approval of the Cash Requirement Report.** *For information, contact Allen MacDonald, County Finance Director at 819-3669, and a copy of this report is available in the County Commission office.*
2. **Minutes:**
  - None
3. Motion to adopt a Resolution **accepting the terms and authorizing the Chair, or designee, to execute a Subordination Agreement requested by FDOT allowing the subordination of a Drainage Easement near North Holmes Boulevard.** No funding is required. *For information, contact Mary Ann Blount, Land Management Director, at 209-0762.*
4. Motion to adopt a Resolution accepting **two Grant of Easements for installation of an underground pipe for drainage purposes on Neck Road.** No funding is required. *For information, contact Mary Ann Blount, Land Management Director, at 209-0762.*
5. Motion to adopt a Resolution accepting a Deed of **Dedication for Right-of-Way, Easement for Utilities and Temporary Construction Easement in connection with the Silver Creek Assisted Living** Project on State Road 207. No funding is required. *For information, contact Mary Ann Blount, Land Management Director, at 209-0762.*
6. Motion to adopt a Resolution **authorizing the County to accept the State Revolving Fund (SRF) Loan Agreement with the Florida Department of Environmental Program for the construction of water improvements projects for the County's Ponte Vedra utility system,** establishing pledged revenues and designating authorized representatives; AND Motion to authorize the County Administrator to make any necessary budget adjustments to appropriately reflect the SRF loan agreement. *For information, contact Bill Young, Utility Director, at 209-2703.*
7. Motion to approve the **extension of the 2013 Tax Roll** prior to the completion and adjustments of the Property Value Adjustments Parcels. *For information, contact Dennis Hollingsworth, Tax Collector at 209-2208 or Sharon Outland, Property Appraiser, at 827-5500.*

8. Motion to approve a **write-off of debt in the amount of \$1,073.55 that is owed to St. Johns County by RIM Properties.** *For information, contact Patrick McCormack, County Attorney, at 209-0805.*
9. Motion to adopt a Resolution authorizing the County Administrator, or his designee, to **award a contract (RFP #13-45 – Design/Build State Road 16 Water Main Interconnect) to Masci Corporation** as the lowest responsive, responsible and technically acceptable bidder for a Lump Sum Bid of \$1,951.575.20. *For information, contact Doug Timms, Interim Purchasing Director, at 209-0566.*
10. Motion to adopt a Resolution authorizing the County Administrator, or his designee, to **award contracts (Bid #13-50 Post Disaster Signalization Services) to American Lighting & Signalization, Inc., Miller Electric Company and Traffic Control Devices, Inc.** responsive, responsible bidders on an as-needed basis to be paid at the unit prices bid. *For information, contact Doug Timms, Interim Purchasing Director, at 209-0566.*
11. Motion to adopt a Resolution to authorize the County Administrator, or his designee, to **purchase a Cassidian Sentinel Patriot E911 Equipment Upgrade from AK Associates in the amount of \$139,788.30.** The new equipment is required to update the E911 backup center equipment which is at end of life and will no longer be supported by the manufacturer, Cassidian and is budget in the E911 Communication Fund. *For information, contact Doug Timms, Interim Purchasing Director, at 209-0566.*
12. Motion to adopt a Resolution to authorize the County Administrator, or his designee, to enter into a **contract for one year with four available one year extensions, with AWA Contracting Co, Inc. and Constantine Constructors, Inc. for Bid # 13-65 Countywide drainage and sidewalk construction.** *For information, contact Doug Timms, Interim Purchasing Director, at 209-0566.*
13. Motion to a Resolution authorizing the County Administrator, or designee, to **enter into an Interlocal Agreement for mutual aid with Clay County to provide/receive automatic/mutual aid.** *For information, contact Carl Shank, Fire Rescue Chief, at 209-1701.*
14. Motion to **schedule a Public Hearing for the Twin Creeks DRI Substantial Deviation (DRI 2012-01)** for the County Commission Meeting on December 3, 2013. *For information, contact Teresa Bishop, Long Range Planning Manager, at 209-0581.*
15. Motion to adopt a Resolution authorizing the **execution of a Sub-Grant Agreement Modification with the Department of Economic Opportunity for the Neighborhood Stabilization Program on behalf of St. Johns County** approving a Project Budget and Activity Work Plan Amendment reflecting expenditures within the line item budget. *For information, contact Ben Coney, Housing and Community Development Manager at 827-6892.*
16. Motion to approve a **transfer of \$8,708 from Category IV Tourist Development Council Reserves (114859920) to the Administrative Special Uses-St. Augustine Visitors Information Center (114853727)** to cover unanticipated expenses. The TDC recommended the payment from the Reserve account at their Sept 16<sup>th</sup> TDC Meeting. *For information, contact Glenn Hastings, Executive Director, Tourist Development Council, at 209-4428.*

17. Motion to adopt a Resolution **approving the execution of a Federal Help America Vote Act (HAVA) grant in the amount of \$25,614.76**, and recognizing said funds as unanticipated revenue for use by the St. Johns County Supervisor of Elections in Fiscal Year 2014. The grant total is \$25,614.76 and the County must match the grant at 15%, which is \$3,842.21. The grant will be used to prepare, print and mail sample ballots to voters for federal elections as required by Florida Statute. *For information, contact Vicky Oakes, Supervisor of Elections, at 823-2238.*

18. **Proofs:**

- a. Proof: Notice of Meeting, Intergovernmental Meeting rescheduled to Sept 11, 2013, published in the St. Augustine Record on August 21, 2013
- b. Proof: Notice of Meeting, Value Adjustment Board Meeting scheduled for August 22, 2013, published in the St. Augustine Record on August 21, 2013
- c. Proof: Request for Qualifications, RFQ# 13-52- Design Permit Armstrong Park, published in the St. Augustine Record on August 26, 2013 and September 2, 2013
- d. Proof: Request for Bids, Bid# 14-04 Lease of Golf Carts/Utility Unit, published in the St. Augustine Record on August 27, 2013 and September 3, 2013
- e. Proof: Notice of Adoption of Resolution, The Lakes Vacate Plat LOT 12 of The Lakes Subdivision, published in the St. Augustine Record on September 6, 2013
- f. Proof: Notice of Adoption of Resolution, Alcazar Gardens Vacate portion of unopened right of way, published in the St. Augustine Record on September 6, 2013
- g. Proof: Notice of Adoption of Resolution, Vacate portion of Oak Street, published in the St. Augustine Record on September 6, 2013
- h. Proof: Notice of Meeting, BCC Special Meeting on Sept 24, 2013 to adopt final millage rate and Budget for FY 14, published in the St. Augustine Record on September 10, 2013

*End of Consent Agenda*