

# ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

## BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns  
District 2 - Jeb S. Smith, Vice-Chair  
District 3 - Paul M. Waldron, Chair  
District 4 - Jeremiah Ray Blocker  
District 5 - Henry Dean



## BOARD MEETING AGENDA

County Auditorium  
500 San Sebastian View

Michael D. Wanchick, County Administrator  
Patrick F. McCormack, County Attorney

Tuesday, December 4, 2018 9:00 AM

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*Please be sure all cellular devices are turned off for the duration of the County Commission Meeting*

## REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

### **Presenter - Cynthia A. May, Senior Planner**

#### **District 1**

1. **Public Hearing \* DRIMOD 2018-03 Twin Creeks (S. JAX).** Request for a DRI Modification to add an approved amendment to Twin Creeks School Siting and Proportionate Share Mitigation Agreement confirming no additional school mitigation is required and to convert 544 residential units to age-restricted. In addition the DRI MOD incorporates several already approved changes to the Development Order text: As permitted by Development Order Special Condition 25(d), transfer 224 new PM peak hour external trips and related land uses from Phase 3 to Phase 1 based on the Master Developer's election to construct CR 210 widening to six lanes within the DRI boundary in Phase 1, incorporate use of the land use exchange, and to incorporate gubernatorial emergency declaration extensions. The Planning and Zoning Agency held a public hearing on November 1, 2018, and voted 6 to 0 in favor of recommending approval. Additional information regarding the Agency public hearing is provided in the attached staff report.

### **Presenter - Neal Shinkre, P.E., Director of Public Works**

2. **Capital Improvements Program Priorities Presentation.** At the request of the Board, Public Works staff will provide a Capital Improvements Program Priorities presentation. The presentation will provide an overview of Public Works deferred maintenance and infrastructure needs within its pavement management, drainage infrastructure, and roadway capacity programs. Staff will seek direction from the Board to set priorities within these programs from available funding sources.

**Presenter - Melissa Lundquist, Assistant to the Board of County Commissioners**

- 3. Consider appointments to the Contractors Review Board (CRB).** Currently there are seven (7) vacancies on the Contractors Review Board due to expired terms. These vacancies have been advertised for an extensive period of time. The vacancies require representation from each of the following licensed professions: 1) General, Building, or Residential Contractor, 2) Roofing Contractor, 3) Swimming Pool Contractor, 4) Electrical Contractor, and 5) Mechanical or Air Conditioning Contractor; and 6) two residents with no contractor industry involvement. Please find attached for your review and consideration six applications (Wade Taylor - Dist. 3, Dick Pittman - Dist. 2, Ryan Westover - Dist 2, Dennis W. Shepherd - Dist. 3, James Quinn - Dist. 3 and James T. Batts III - Dist. 5) along with a recommendation from the Contractors Review Board regarding new member appointments. The suggested motions below reflect staggered terms to maintain a continuous presence of a majority of experienced members at any one time. Please note that the vacancy for a "General, Building or Residential Contractor" will continue to be advertised until filled.
  
- 4. Consider election of two BCC members to the Value Adjustment Board and election of chair of the Value Adjustment Board.** Florida Statute 194.015 and Chapter 12D-9.004 Florida Administrative Code requires that the Board of County Commissioners elect two members from their membership to serve on the Value Adjustment Board (VAB). One of the members elected shall also be elected chair of the VAB. Currently, Commissioner Smith has been serving as VAB Chair on the Value Adjustment Board and Commissioner Morris has served as the second member. This item is to elect successor(s) as required and/or needed.

**Presenter -Hunter S. Conrad, Clerk of Court**

- 5. Overview of Financial Controls for the Board of County Commissioners.** Hunter S. Conrad, St. Johns County Clerk of the Circuit Court and Comptroller, will provide an overview of the financial controls in place for the Board of County Commissioners. All departments of the St. Johns County Board of County Commissioners are subject to a system of checks and balances as prescribed by State law that includes the Clerk of the Circuit Court and Comptroller, an independent, elected constitutional officer. The Clerk function provides a separation of duties through financial reporting, day-to-day accounting, and auditing activities. In addition, the Comprehensive Annual Financial Report is conducted annually per Florida Statute as an independent audit.

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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## CONSENT AGENDA

1. **Motion to approve the Cash Requirement Report.** *For more information, contact Allen MacDonald, County Finance Director at 819-3669*
2. Motion to adopt Resolution 2018-\_\_\_\_\_, approving the **final plat for Arbors at Valencia Phase One.** *For more information, contact Kelly Dobbins, Application Review Supervisor at 209-0603*
3. Motion to adopt Resolution 2018-\_\_\_\_\_, approving the **final plat for Coastal Oaks at Nocatee ~ Phase 2D Unit 2A.** *For more information, contact Kelly Dobbins, Application Review Supervisor at 209-0603*
4. Motion to adopt Resolution 2018-\_\_\_\_\_, approving the **final plat for Northridge Lakes Unit 6.** *For more information, contact Shalene B. Estes, Application Review Supervisor at 209-0720*
5. Motion to adopt Resolution 2018-\_\_\_\_\_, authorizing the County Administrator to execute an **Impact Fee Transfer Indemnity Agreement with Morgans Cove Ventures, L.L.C.** for the Morgans Cove Planned Unit Development. *For more information, contact Paolo S. Soria, Senior Assistant County Attorney at 904 209-0809*
6. Motion to adopt Resolution 2018-\_\_\_\_\_, accepting a **Final Release of Lien, Warranty, Easement for Utilities and a Bill of Sale** conveying all personal property associated with the water and sewer systems to serve **Palencia North Phase III A-5 located off US 1 North.** *For more information, contact Gail Oliver, Land Management Systems, Director at 209-0770*
7. Motion to adopt Resolution 2018-\_\_\_\_\_, accepting a **Final Release of Lien, Warranty, and Bill of Sale and Schedule of Values** conveying all personal property associated with the water and sewer systems to serve **Markets of St. Augustine Shores Phase 1 located off US 1 S.** *For more information, contact Gail Oliver, Land Management Systems, Director at 209-0770*
8. Motion to adopt Resolution 2018-\_\_\_\_\_, accepting a **Final Release of Lien, Warranty, Easement for Utilities, Special Warranty Deed, and Bill of Sale and Schedule of Values** conveying all personal property associated with the water and sewer force mains systems to serve **Makarios South PUD located off US 1 S.** *For more information, contact Gail Oliver, Land Management Systems, Director at 209-0770*
9. Motion to adopt Resolution 2018-\_\_\_\_\_, accepting a **Final Release of Lien, Warranty, and Bill of Sale and Schedule of Values** conveying all personal property associated with the water and sewer systems to serve **property located off US 1 S.** *For more information, contact Gail Oliver, Land Management Systems, Director at 209-0770*

10. Motion to adopt Resolution 2018-\_\_\_\_\_, accepting a **Final Release of Lien, Warranty, Easement for Utilities, Bill of Sale and Schedule of Values** conveying all personal property associated with the water and sewer systems to serve **Cottages at Glenmoor located off WGV Boulevard.** *For more information, contact Gail Oliver, Land Management Systems, Director at 209-0770*
11. Motion to adopt Resolution 2018-\_\_\_\_\_, accepting an **Easement for Utilities** associated with the water system to serve the **Palencia Circle K located off US 1 North and International Golf Parkway.** *For more information, contact Gail Oliver, Land Management Systems, Director at 209-0770*
12. Motion to adopt Resolution 2018-\_\_\_\_\_, declaring certain **County owned property located on Avenue A as surplus property** and authorizing the appraisal and advertisement for sale bids pursuant to Florida Statute 125.35. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
13. Motion to **declare the attachments as surplus** and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274. *For more information, contact Leigh Daniels, Acting Purchasing Manager at 209-0154*
14. Motion to adopt Resolution 2018-\_\_\_\_\_, authorizing the County Administrator, or designee, to award **RFP No: 18-42; Disaster Debris Removal Services to the top six (6) ranked firms,** as provided herein, to enter into negotiations, and upon successful negotiation, execute contracts, in substantially the same form and format as attached, for performance of the services provided in RFP No: 18-42. *For more information, contact Leigh Daniels, Acting Purchasing Manager at 904 209-0154*
15. Motion to adopt Resolution 2018-\_\_\_\_\_, authorizing the County Administrator, or designee, to award **Bid No: 19-06; SR 16 Wastewater Treatment Facility (WWTF) Filter Improvements to SGS Contracting Services, Inc.,** and to execute a contract in substantially the same form and format as attached for completion of work at a contract price in the amount of \$776,500.00 *For more information, contact Leigh Daniels, Acting Purchasing Manager at 904 209-0154*
16. Motion to adopt Resolution 2018-\_\_\_\_\_, authorizing the County Administrator, or his designee, to award **RFQ No. 19-16; Digital Orthophotography and LiDAR Deliverables,** to negotiate, and upon successful negotiations, executed a contract in substantially same form and format as attached hereto with Woolpert, Inc. for the provision of Digital Orthophotography and LiDAR Deliverables for St. Johns County as provided in RFQ 19-16. *For more information, contact Leigh Daniels, Acting Purchasing Manager at 904 209-0154*
17. Motion to adopt Resolution 2018-\_\_\_\_\_, authorizing the Chair and the County Administrator, or designee, to enter into the Stipulation of Parties for the Opening of **SR 313 FDOT Crossing Number 273276T Railroad-Highway Grade Crossing,** St. Johns County, Florida. *For more information, contact Jay Brawley, County Engineer at 904 209-0113*
18. Motion to adopt Resolution 2018-\_\_\_\_\_, approving the terms, conditions, and requirements of the contract between **St. Johns County and Flagler Hospital, CoC Lead Agency, for the provision of rapid rehousing services for homeless individuals and families,** and authorizing the County Administrator or designee to execute the contract substantially in the same form and format as attached on behalf of the County; and recognizing and appropriating the grant in the amount of \$57,500.00 into the General Fund Social Services Department for Fiscal Year 2019. *For more information, contact Shawna Novak, Director, Health and Human Services at 904 209-6089*

19. Motion to adopt Resolution 2018\_\_\_\_\_, recognizing unanticipated revenue (associated with the construction of the **Pacetti Bay Public Park**) in the amount of \$15,000.00 to 0001-36603 Contributions and appropriating to 0080-56301 Improvements O/T Building. *For more information, contact Billy Zeits, Interim Director at 904 209-0322*
  
20. Motion to adopt Resolution 2018-\_\_\_\_\_, authorizing the County Administrator to enter into the **Agreement for Traffic Control on Private Roads with the St. Johns County Sheriff's Office and The Gables at Wingfield Townhome Owners Association** for the Sheriff's Office to enforce traffic control on private roads. *For more information, contact Paolo S. Soria, Senior Assistant County Attorney at 904 209-0809*
  
21. **Proofs:**
  - a) Proof: Request for Proposals, RFP No.: 19-09; St. Johns County Cultural Events Division Website Redesign, published on October 17, 2018, and October 24, 2018, in the St. Augustine Record.
  - b) Proof: Request for Bids, Bid No.: 19-13; 16th Street Road Replacement, published on October 18, 2018, and October 25, 2018, in the St. Augustine Record.
  - c) Proof: Request for Bids, Bid No.: 19-19; Purchase of Hot Mix Asphalt Requirements for SJC Road and Bridge, published on October 20, 2018, and October 27, 2018, in the St. Augustine Record.
  - d) Proof: Request for Bids, Bid No.: 19-12; Fire Extinguisher Services, published on October 22, 2018, and October 29, 2018, in the St. Augustine Record.
  - e) Proof: Request for Qualifications, RFQ No.: 19-14; Professional Engineering Services for Five (5) CDBG-DR Transportation and Drainage Projects, published on October 20, 2018, and October 27, 2018, in the St. Augustine Record.
  - f) Proof: Request for Bids, Bid No.: 19-17; Signalization Replacement at Intersection of Race Track Road and Durbin Creek Boulevard, published on October 26, 2018, and November 02, 2018, in the St. Augustine Record.
  - g) Proof: Request for Bids, Bid No.: 19-11; Commercial Solid Waste Collection Services, published on October 29, 2018, and November 05, 2018, in the St. Augustine Record.
  - h) Proof: Request for Bids, Bid No.: 19-21; St. Johns County Northwest Fire Station #19, published on October 29, 2018, and November 05, 2018, in the St. Augustine Record.
  - i) Proof: Request for Bids, Bid No.: 19-08; West Augustine Drainage Improvements - Service Area 1, published on October 31, 2018, and November 07, 2018, in the St. Augustine Record.
  - j) Proof: Notice of Meeting, St. Johns County Insurance Committee Meeting held on third Thursday of every month, beginning in November 2018, published on November 08, 2018, in the St. Augustine Record.
  - k) Proof: Request for Bids, Bid No.: 19-23; Demolition of Hasting Civic Center, published on November 03, 2018, and November 10, 2018, in the St. Augustine Record.
  - l) Proof: Request for Bids, Bid No.: 19-05; Automobile Tire Removal and Disposal/Recycling, published on November 07, 2018, and November 14, 2018, in the St. Augustine Record.
  - m) Proof: Notice of Meeting, Special Meeting for the St. Johns County Board of County Commissioners for annual reorganization of the Board, held on Tuesday, November 20, 2018, published on November 13, 2018, in the St. Augustine Record.
  - n) Proof: Notice of Public Hearing, Board of County Commissioners and Planning and Zoning Agency to hear amendment to Land Development Code Ordinance 99-51, published on November 12, 2018, in the St. Augustine Record.
  - o) Proof: Request for Proposals, RFP No.: 19-10; St. Johns County Growth Management - Electronic Permitting, Plan Review and Inspection System (EPRIS), published on November 08, 2018, and November 15, 2018, in the St. Augustine Record.
  - p) Proof: Request for Bids, Bid No.: 19-25; Purchase of Personal Computers, published on November 08, 2018, and November 15, 2018, in the St. Augustine Record.
  - q) Proof: Request for Proposals, RFP No.: 19-22; Land Exchange for St. Johns Golf Club Renovation, published on November 08, 2018, and November 15, 2018, in the St. Augustine Record.

